

## **AIYA Member Code of Conduct**

The Australia-Indonesia Youth Association (AIYA) is a non-government, youth-led organisation which aims to better connect young Indonesians and Australians to each other and to Australia-Indonesia related opportunities. AIYA is committed to ensuring all members are treated with respect and dignity, regardless of gender, culture, religion or age.

A condition of becoming an AIYA member is that you agree to abide by the following code of conduct. Breach of this code of conduct could result in your membership with AIYA being immediately suspended:

- AIYA Members and its guests are entitled to experience events, services and initiatives that are free from violent, abusive, disruptive, discriminative, illegal or offensive behaviours. AIYA National and its chapters are committed to recognising and handling any such complaints.
- 2. You must not discriminate against or harass other participants or members on the following but not limited to including; sex, marital status, pregnancy, age, race, ethnic or national origin, physical or intellectual impairment, gender identity, or sexual orientation. Such harassment or discrimination may constitute an offence under the *Anti-Discrimination Act 1977*. In addition, you must not harass or discriminate on the grounds of political or religious conviction.
- 3. Similarly, it is important for you to treat other participants with respect. Rude or insulting behaviour, including verbal and nonverbal aggression, abusive, threatening or derogatory language and physical abuse or intimidation towards other participants is not tolerated and necessary action will be taken.
- You must respect everyone's privacy in accordance with the Privacy Act 1988 as outlined by the <u>AIYA Privacy Policy</u>. Queries about the Privacy Policy can be directed to the AIYA Company Secretary at <u>secretary@aiya.org.au</u>.
- You recognise that you will uphold a responsibility towards minors (persons under 18) at relevant AIYA related activities - including events not run by AIYA but attended by AIYA - as required by the relevant State Act (see <u>here</u> for more information).
- 6. Any participant who does not comply with the above guidelines and responsibilities will be subject to the following schedule of sanctions:
  - a. First breach will result in a warning by email (immediate membership suspension may occur depending on the severity of a particular incident).
  - b. Second breach will result in email and escalating action such as probation period.



c. Third breach will result in notification by email and cancellation of membership. If you have any complaints or encounter any problems in relation to AIYA, you are advised to immediately contact AIYA's Company Secretary (<u>secretary@aiya.org.au</u>), who is responsible for responding to code of conduct related matters. If you are not satisfied with the response or would prefer to escalate the matter, you may contact the National President also (<u>president@aiya.org.au</u>).

Last updated: 21 May 2018